

Bethel Memorial Baptist Church

715 Chestnut Lane

Easton, PA 18045

FACILITIES USAGE AGREEMENT

Bethel Memorial Baptist Church, a Pennsylvania not-for-profit corporation, makes their facilities available to groups or organizations for meetings or other events, whenever possible.

General Guidelines and Requirements:

- 1. For purposes of this policy, any reference to facilities includes reference to any property of the church, including furniture and equipment.**
- 2. Every group or organization is required to abide by all church guidelines, requirements and other restrictions regarding usage of the church facilities.**
- 3. Users of the church facilities agree to use utmost care in the use of church facilities and agree to leave the facilities in good, clean condition as well as the safety of the occupants.**
- 4. All requests for usage of the church facilities are subject to approval by Bethel Memorial Baptist Church.**
- 5. Each outside group or organization is required to complete and deliver to the church office a certificate of insurance.**
- 6. The church reserves the right to schedule other activities and events in other parts of the church facilities.**

General User Responsibility:

Additional Requirements and Restrictions

- 1. Those using Bethel Memorial Baptist Church facilities agree to release, protect, defend, indemnify and hold harmless Bethel Memorial Baptist Church and its trustees, officers, employees, members and other representatives from and against any and all claims, liabilities, losses, damages, actions, costs and expenses (including, without limitation, reasonable attorney's fees and other legal costs) directly or indirectly arising out of their use of any Bethel Memorial Baptist Church facilities.**
- 2. In the event of damage to the church facilities, those using any church facility shall accept the amount of repair and replacement costs as estimated, or otherwise determined, by the church Board of Trustees or their designee and shall pay the church for such repair and replacement costs upon demand.**
- 3. For children and youth events, the applicable group or organization must provide adequate adult to child supervision for all usage.**
- 4. The transfer or passing on by any group or organization of permission to use church facilities to any other persons or organizations is strictly prohibited.**
- 5. Those using church facilities must confine themselves to the areas provided for in their Facilities Usage Agreement and will not exceed the capacity limits of requested facility areas.**
- 6. Users may not take tables and/or chairs, and/or other items, from other rooms and/or areas of the church facilities without express permission.**
- 7. The use of tobacco products, alcoholic beverages, or drugs is strictly prohibited on church premises. Also, NO DANCING.**
- 8. No group or organization (whether or not a church member is affiliated with such organization) shall use any church facilities in any manner or for any purpose that is in conflict with or contradicts the Bethel Memorial's doctrines or the mission or principles of**

the church.

9. No group or organization other such shall hold bingo or games of chance. Doing so could be a violation of our church beliefs and practices and Facilities Usage Agreement.

10. Bethel Memorial facility usage may be subject to additional fees as outlined in the BMBC

Usage Guidelines and Responsibilities attachment.

This policy is applicable to use of the church facilities by any groups or organizations (including individuals). It is by no means intended to cover every facet of use of church facilities. This policy supersedes all prior oral or written statements regarding the specific subject matter hereof. No church representative has any authority to waive or enter into any agreement or arrangement contrary to the guidelines, requirements, or restrictions and other provisions of this policy or any Facilities Usage Agreement without the express written approval.

Bethel Memorial Baptist Church

FACILITIES USAGE AGREEMENT

Name of Group/Organization _____

Address _____

Phone Number(s) _____

Contact/Responsible Person _____

Email Address _____

Date(s) and time(s) of meeting or other event _____

Nature of meeting or other event _____

Room(s) being reserved _____

Facility Usage Fee _____

The above-named group or organization (1) acknowledges receipt, from **Bethel Memorial Baptist Church**, a Pennsylvania not-for-profit corporation, of Facilities Usage Policy, and has read and fully understands all guidelines, requirements, restrictions and other provisions set forth in such Facilities Usage Policy, which are incorporated herein by reference, (2) requests usage of church facilities as indicated above and (3) accepts, agrees to, and will in all respects fully and timely comply with **Bethel Memorial Baptist Church Facilities Usage Policy** in connection with such usage, including all guidelines, requirements, restrictions and other provisions set forth in such Facilities Usage Policy, and such additional requirements and restrictions as may be communicated on behalf of **Bethel Memorial Baptist Church** to the above-named group or organization prior to or in the course of such usage.

Date _____ Signature _____

Print Name _____

Title _____

Authorized Representative

Accepted by **Bethel Memorial Baptist Church**:

Date _____ Signature _____

Title _____